

# Discontinued Supply Order Form

<b>Registration number:</b> _____  Change of address or phone number since your last order? <input type="checkbox"/> No <input type="checkbox"/> Yes	 212 Cottage Grove Ave, Ste. A Santa Barbara, CA 93101 Toll Free: 1-800-533-1388 Local: 805-568-0240	<i>Please Print Legibly</i>  <b>Fax the Completed Form to:</b> <b>(800) 542-8520</b>
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<b>BILLING ADDRESS:</b>			<b>SHIPPING ADDRESS (No PO Box):</b>		
Attention:			Attention:		
Company:			Company:		
Address:		Ste:	Address:		Ste:
City:	State:	Zip:	City:	State:	Zip:
Billing Phone:		Ext:	Shipping Phone:		Ext:

DESCRIPTION	COLOR	# PER UNIT	UNIT PRICE	# OF UNITS	TOTAL
<b>Booklet Style</b>					
Booklet Report Covers w/ SINGLE die-cut "Medallion"	Green	100	<del>\$ 34.00</del> \$17.00		
Booklet Report Covers w/ SINGLE die-cut "Medallion"	Blue	100	<del>\$ 34.00</del> \$17.00		
Booklet Report Covers w/ SINGLE die-cut "Medallion"	Blue Striped	100	<del>\$ 34.00</del> \$17.00		
Booklet Envelopes w/ SINGLE die-cut	White	100	<del>\$ 24.00</del> \$12.00		
<b>Summary Style</b>					
*Summary Statement Paper (bordered/scored) - 8 1/2 "x 14" *DOES NOT have pre-printed text on the back*	Burgundy	100	<del>\$ 28.00</del> \$14.00		

<b>Please Note: Supplies are limited. We will not be ordering or selling these items once they run out. If you try to order an item which is already gone, we will notify you as soon as possible.</b>	(1) SUBTOTAL:	\$
	(2) ADJUSTMENTS:	\$
	(3) ADJUSTED SUBTOTAL:	\$
	(4) SALES TAX- CA 7.75%	\$
	(5) SHIPPING & HANDLING	\$
	(6) TOTAL (U.S. DOLLARS)	\$

<b>PAYMENT METHOD:</b> <i>Please Note: We only accept Visa, MasterCard, and American Express.</i> <input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express  <b>Credit Card Number:</b> _____ <b>Expiration Date:</b> _____ _____ Authorized Signature (Required on all Credit Card Orders): X _____ Print name exactly as it appears on card: _____ Billing Address for Credit Card Orders: *If different from above* Street: _____ City: _____ State: _____ Zip: _____ These rates apply only to shipments within the 48 contiguous states. Call for other areas. <span style="color: red;">Please Note: No Returns or Exchanges</span>	<b>*SHIPPING &amp; HANDLING (select method below)</b> <input type="checkbox"/> UPS Ground      10% of line 1; Min \$10.00 <input type="checkbox"/> UPS 3 Day Select      10% of line 1 + \$20.00 <input type="checkbox"/> UPS 2 <sup>nd</sup> Day Air      15% of line 1 + \$40.00 <input type="checkbox"/> UPS Next Day Air      20% of line 1 + \$50.00 Or <input type="checkbox"/> Bill My UPS Account - Handling Fee \$10.00 <input type="checkbox"/> Ground <input type="checkbox"/> 3 Day Select <input type="checkbox"/> 2 Day Air <input type="checkbox"/> Next Day Air AM <input type="checkbox"/> Next Day Air UPS Account # _____ Or <input type="checkbox"/> Bill My Fed-Ex Account - Handling Fee \$10.00 <input type="checkbox"/> Ground <input type="checkbox"/> Express Saver (3 day) <input type="checkbox"/> 2 Day <input type="checkbox"/> Standard Overnight <input type="checkbox"/> Priority Overnight FedEx Account # _____ <span style="color: blue; font-weight: bold;">*Orders received after 1:00pm (PST) will ship the next business day*</span>
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Order Date	Order #	Check/Card Auth #	Sales Rep	Res/Ref #	Source	Type	SIC Code	Entered By	Packed By
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