Discontinued Supply Order Form

Registration number: _____ Change of address or phone number since your last order? ☐ No ☐ Yes	Benefit SOFTWARE 212 Cottage Grove Ave, Ste. A Santa Barbara, CA 93101 Toll Free: 1-800-533-1388 Local: 805-568-0240	*Please Print Legibly* **Fax the Completed Form to:** **(800) 542-8520**

BILLING ADDRESS:			SHIPPING ADDRESS (No PO Box):		
Attention:			Attention:		
Company:			Company:		
Address:		Ste:	Address:		Ste:
City:	State:	Zip:	City:	State:	Zip:
Billing Phone:		Ext:	Shipping Phone:		Ext:

DESCRIPTION	COLOR	# PER UNIT	UNIT PRICE	# OF UNITS	TOTAL
Booklet Style					
Booklet Report Covers w/ SINGLE die-cut "Medallion"	Green	100	~~$ 34.00~~ $17.00		
Booklet Report Covers w/ SINGLE die-cut "Medallion"	Blue	100	~~$ 34.00~~ $17.00		
Booklet Report Covers w/ SINGLE die-cut "Medallion"	Burgundy	100	~~$ 34.00~~ $17.00		
Booklet Report Covers w/ SINGLE die-cut	Blue Striped	100	~~$ 34.00~~ $17.00		
Portfolio Style					
Portfolio Report Covers (no window)	Blue Striped	50	~~$ 34.00~~ $17.00		
Portfolio Report Covers (no window)	Burg Striped	50	~~$ 34.00~~ $17.00		
Summary Style					
*Summary Statement Paper (bordered/scored) - 8 ½ ″x14″	Burgundy	100	~~$ 28.00~~ $14.00		
*these do NOT have pre-printed text					

Please Note: Supplies are limited. We will not be ordering or selling these items once they run out. If you try to order an item which is already gone, we will notify you as soon as possible.

(1) SUBTOTAL:	$
(2) ADJUSTMENTS:	$
(3) ADJUSTED SUBTOTAL:	$
(4) SALES TAX- CA 7.75%	$
(5) SHIPPING & HANDLING	$
(6) TOTAL (U.S. DOLLARS)	$

PAYMENT METHOD:

Please Note: We only accept Visa, MasterCard, and American Express.

☐ Check ☐ Credit Card ☐ C.O.D. (Add $6.00 to S/H charge)

Credit Card Number: **Expiration Date:**

Authorized Signature (Required on all Credit Card Orders):

X_____

Print name exactly as it appears on card: _____

Billing Address for Credit Card Orders: *If different from above*

Street:		
City:	State:	Zip:

***SHIPPING & HANDLING** (select method below)

- ☐ UPS Ground — 10% of line 1; Min $10.00
- ☐ UPS 3 Day Select — 10% of line 1 + $20.00
- ☐ UPS 2nd Day Air — 15% of line 2 + $40.00
- ☐ UPS Next Day Air — 20% of line 1 + $50.00

Or

☐ Bill My Account - Handling Fee $10.00

☐ Fed Ex ☐ DHL ☐ UPS

☐ Ground ☐ 3rd Day (Not DHL) ☐ 2nd Day

☐ Next Day AM ☐ Next Day PM

Account # _____

Rates apply only to shipments within the 48 contiguous states. Call for other areas.

Please Note: No Returns or Exchanges

Order Date	Order #	Check/Card Auth #	Sales Rep	Res/Ref #	Source	Type	SIC Code	Entered By	Packed By

BSI reserves the right to change prices or specs at any time without prior notice.